

**Office Memorandum • UNITED STATES GOVERNMENT**

TO : [REDACTED] 25X1A9a  
 FROM : [REDACTED]  
 SUBJECT: [REDACTED] 25X1X4

DATE: 19 September 1952

1. Your very informative memorandum of 18 August was received in Mr. Anzary's office on 4 September. This appears to be the average length of time required for transmittal of mail. We thought this information would be of interest to you for planning purposes. A revision of the internal routing system here is now in the mill. It should result in a considerable saving of time.

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2. Regarding the tight deadlines on the most recent series of briefs, we recognize the fact that these are established by [REDACTED] and that there will continue to be a limited number of "crash" requests. We were sorely pressed to meet the first deadline (19 August), particularly on requirements from Army, Navy and Air. To cope with similar problems in the future we will try to devise a scheme which will permit us to inform those agencies by telephone without violating security.

25X1X4 3. The [REDACTED] accompanying your 5 September and 8 September letters have arrived and are being reviewed. The plan to submit a copy of each future brief to this office is in accordance with our proposed procedure. We will arrange for distribution to the other agencies.

25X1A6a 4. We have checked with State Department to find out whether or not a coordinator has been designated [REDACTED] Some time ago (approximately 6 weeks) the department dispatched an airgram requesting the ambassador to designate a member of the embassy staff as coordinator to work with the [REDACTED] on this program. To date State has received no response but it is assumed that a coordinator has been designated.

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25X1X4 5. With the limited staff available in [REDACTED] to handle this program we feel obliged to assist wherever possible in relieving them of any chores which could just as well be performed here. Unfortunately, there appears to be little we can do other than perhaps to prepare the [REDACTED] If, as the program develops, you can conceive of any means whereby we can ease the burden in [REDACTED], please let us know and we will make every effort to work it out. Is it possible that by using a [REDACTED] we could prepare our material in final form for insertion in the folder without further

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processing? To do this we would need to know in detail the arrangement of the [ ] and have assurance that all [ ] would follow the same pattern. Perhaps this is not practicable. We suggest it only in the interest of sharing the burden.

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6. To establish and administer a training course here will be the most difficult aspect of the whole program. Each of the services has its own training program [ ] but none could be considered adequate for our particular purpose; nor does it appear likely at this time that we could get the services to include in their courses a period of training in [ ]. This is because of the fact that the existing training programs are designed for [ ], not just those scheduled for duty in orbit countries. Notwithstanding this fact, we believe that the best solution to the problem lies in the development of a standardized recognition course to be included in the curricula of all Service schools, and we will proceed to promote this idea. The service schools are not completely lacking in this form of training. The Naval Intelligence School, for example, includes training in [ ]. Students are sent on [ ] in the Washington area and are required to prepare reports of their findings without having taken notes. We will keep you informed of developments in this respect.

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7. You refer in paragraph 9 of your memorandum to "standard questionnaires composed of guide type requirements" for use in [ ] in the Satellite countries. Could you let us have samples of these questionnaires?

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8. The proposal to obtain IAC approval of the coordinated [ ] Program has been submitted to the EIC Secretariat, and will be placed on the EIC agenda at an early date, perhaps at the next meeting.

9. We look forward to a regular exchange of correspondence with you, particularly your recommendations on what can be done at this end to assure the efficacy of this program.